

**EMPLOYMENT APPLICATION FORM  
BORANG PERMOHONAN KERJA**

<b>Position Applied for</b> <i>Jawatan Dipohon</i>		<b>Expected Salary</b> <i>Gaji Dipohon</i>		<b>PHOTO / GAMBAR</b>	
Full Name <i>Nama Penuh</i>		HP No. <i>No. Tel. Bimbit</i>			
IC Number <i>Nombor IC</i>		House Tel No. <i>No. Tel. Rumah</i>			
Place of Birth <i>Tempat Lahir</i>		Race <i>Bangsa</i>			
Email Add <i>Alamat Emel</i>		Religion <i>Agama</i>			
Current Address <i>Alamat Sekarang</i>					
Permanent Address <i>Alamat Tetap</i>					
<b>EDUCATION / PENDIDIKAN</b>	<b>Name of University/College/School</b> <i>Nama Universiti/Kolej/Sekolah</i>		<b>Highest Qualification</b> <i>Peringkat Tertinggi</i>	<b>Year / Tahun</b>	
				<b>From / Dari</b>	<b>To / Hingga</b>

<b>EMPLOYMENT HISTORY / MAJIKAN DAHULU</b> (Start with the most recent employer / <i>Mula dari majikan terkini</i> )						
<b>Name of Company</b> <i>Nama Syarikat</i>	<b>From</b> <i>Dari</i>	<b>To</b> <i>Hingga</i>	<b>Position Held</b> <i>Jawatan Dipegang</i>	<b>Last Drawn Salary</b> <i>Gaji Terakhir</i>	<b>Allowances</b> <i>Elaun</i>	<b>Reason for Leaving</b> <i>Sebab Berhenti</i>



LANGUAGES / BAHASA	Language / Bahasa	Spoken / Percakapan			Written / Penulisan		
		Fluent <i>Fasih</i>	Fair <i>Sederhana</i>	Poor <i>Lemah</i>	Good <i>Baik</i>	Fair <i>Sederhana</i>	Poor <i>Lemah</i>
	Bahasa Malaysia						
English / Bahasa Inggeris							

SUPPLEMENTARY INFORMATION / MAKLUMAT LAIN		Yes / Ya	No / Tidak	Notes / Nota
	Are you skilled at using the computer? Adakah anda mahir dalam penggunaan computer?			Good / Fair / Poor Baik/Sederhana/Lemah
	Do you have any relatives / friends currently working at TEKNOS? Adakah anda mempunyai saudara / rakan yang sedang bekerja di TEKNOS?			
	Do you possess a driving license / own transport? Adakah anda ada lesen memandu / kenderaan sendiri?			
	Have you committed any major offence? Adakah anda pernah melakukan jenayah?			
	Have you had any major illness or been hospitalised? Pernahkah anda menghidapi penyakit yang serius / ditahan di hospital?			

How soon can you start work?  
*Bilakah anda boleh mula kerja?*

How did you know about our vacancy? *Dari manakah anda mengetahui tentang kekosongan jawatan di TEKNOS?*  
a) Banner at factory / *Banner di kilang*                                      c) Through friends / relatives. *Melalui rakan / saudara*  
b) Newspaper advertisement / *Iklan suratkhobar*                                      d) Others / *Lain-lain*

DECLARATION / PENGISYTIHARAN	I hereby declare that all information provided by me towards this application is true to the best of my knowledge and belief and have not wilfully suppressed any material facts. <i>Saya mengakui bahawa semua maklumat yang saya berikan adalah benar di atas kebolehan dan kepercayaan saya dan tidak sekali-kali menafikan segala maklumat ini.</i>	
	<p>_____ Signature of Applicant / <i>Tandatangan Pemohon</i></p> <p>_____ Date / <i>Tarikh</i></p> <p>* The company reserves the right to terminate an employee who has made false declaration during the job application. / <i>Pihak syarikat berhak memberhentikan pekerja yang memberi maklumat palsu semasa permohonan kerja.</i></p>	